

# **NOMINATION FOR BENEFITS UNDER THE CENTRAL GOVERNMENT EMPLOYEES GROUP INSURANCE SCHEME, 1980**

(When the Govt. servant has a family and wishes to nominate one member or more than one member thereof).

I \_\_\_\_\_ hereby nominate the person (s) mentioned below, who is/are member (s) of my family, and confer on him/them the right to receive to the extent specified below any amount that may be sanctioned by the Central Govt. under the Central Govt. Employees Group Insurance Scheme, 1980 in the event of my death while in service or which having become payable on my attaining the age of superannuation may remain unpaid at my death.

| Name and address<br>of nominee/nominees | Relationship with Govt.<br>Servant | Age | *Share of<br>amount to<br>be paid to<br>each | Contingencies on the<br>happening of which<br>the nomination shall<br>become invalid | Name, address and relationship<br>of the person, if any to whom<br>the right of the nominee shall<br>pass in the event of him<br>predeceasing the Govt. servant. |
|---|------------------------------------|-----|--|--|--|
| (1)                                     | (2)                                | (3) | (4)  | (5)  | (6)  |

N.B. :- The Govt. servant should draw lines across the blank space below his last entry to prevent insertion of any memos after he has signed.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ at \_\_\_\_\_

Signature of two witness:

1. \_\_\_\_\_

2. \_\_\_\_\_

Signature of Govt. Servant

\*This column should be filled in so as to cover the amount that may be payable under the Insurance Scheme.

**FORM 2**  
**[See Rule 53 (1)]**

**Nomination for Retirement Gratuity/Death Gratuity**

When the government servant has no family and wishes to nominate one person and more then one person.

I, ....., having no family, hereby nominate the person/persons mentioned below and confer on him/then the right to receive, to the extent specified below, any gratuity the payment of which may be authorized by the central government in the event of my death while in service and the right to receive on my death, to the extent specified below, any gratuity, which having become admissible to me on retirement may remain update at my death:

| Original nominee(s)                     |  |     |   | Alternate nominee(s )  |   |
|---|--|-----|---|--|---|
| Names and address of nominee / nominees | Relationship with the Government Servant | Age | Amount or share of gratuity payable to each | Name, Address, Relationship and age of person or persons, if any, to whom the right conferred on the nominee pre- deceasing the Government servant or the nominee dying after the death of the government servant but before receiving payment of gratuity | Amount or share of gratuity payable to each |
| (1)                                     | (2)                                      | (3) | (4)   | (5)  | (6)   |
|   |  |     |   |  |   |

This nomination supersedes the nomination made by me earlier on.....which stands cancelled.

Dated this..... day of..... 20..... at .....

Signature of Government servant.....

Name of Government servant.....

Designation of Government servant.....

Signature of witnesses: -

1.....

2.....

(To be filled by the Head of office)

Nomination by ..... Signature of Head of office Designation ..... Date..... Office.....

**SCHEDULES  
FIRST SCHEDULE  
[ RULE 5 (3) ]**

**FORM OF NOMINATION**

GPF Account No.....

I, .....hereby nominate the person (s) mentioned below who is/are member (s)/non members of my family as defined in Rule 2 of the General Provident Fund (Central Services) Rules, 1960, to receive the amount that may stand to my credit in the Fund as indicated below, in the event of my death before that amount has become payable or having become payable has not been paid.

| Name and Full address if the nominee(s) | Relationship with the subscriber | Age of the nominee(s) | Share payable to each nominee | Contingencies on the happening of which the nomination will become invalid | Name, address and relationship of the person(s) if any to whom the right of nominee shall pass in the event of his/her predeceasing the subscriber | If the nominee is not a member of the family as provided in Rule 2, indicate the reasons |
|---|----------------------------------|-----------------------|-------------------------------|--|--|--|
| 1                                       | 2                                | 3                     | 4                             | 5  | 6  | 7  |
|   |                                  |                       |                               |  |  |  |

Dated this.....day of.....20.....at.....

Two Witness to signature  
Name and address

1.....

2.....

Signature of the subscriber.....

Name in Block letters.....

Designation.....

Signature

(Reverse of the form)

Space for use by the Head of Office/Pay & Accounts Office

Nomination by Shri/Smt./Kumar.....Designation.....

Date of receipt of nomination.....

Signature of Head of Office/Pay & Accounts Officer

Designation.....

Date.....

**Form - 3**  
**[ See Rule-54 (12) ]**  
**Details of Family**

Name of the Govt. Servant:-

Designation :

Date of Birth :

Date of appointment :

Details of the members of my family as on :

| S.No. | Name of the<br>the members of<br>Family * | Date of Birth | Relationship<br>with the officer | Initials<br>of the<br>Head of Office | Remarks |
|-------|---|---------------|----------------------------------|--------------------------------------|---------|
| (1)   | (2)                                       | (3)           | (4)                              | (5)                                  | (6)     |
| 1.    |   |               |                                  |                                      |         |
| 2.    |   |               |                                  |                                      |         |
| 3.    |   |               |                                  |                                      |         |
| 4.    |   |               |                                  |                                      |         |
| 5.    |   |               |                                  |                                      |         |
| 6.    |   |               |                                  |                                      |         |
| 7.    |   |               |                                  |                                      |         |
| 8.    |   |               |                                  |                                      |         |
| 9.    |   |               |                                  |                                      |         |

I hereby undertake to keep the above particulars up-to-date by notifying to the Head of Office any addition or alteration.

Place: \_\_\_\_\_

Dated the \_\_\_\_\_

Signature of Govt. Servant

\* Family for this purpose means family as defined in Clause (b) of sub-rule (14) of Rule 54 of the CCS (Pension) Rules. 1972.

NOTE :- Wife and husband shall include respectively judicially separated wife and husband.