

भारत सरकार	Government of India
संचार मंत्रालय	Ministry of Communications
दूरसंचार विभाग	Department of Telecommunications
दूरसंचार अभियांत्रिकी केंद्र	TELECOMMUNICATION ENGINEERING CENTRE
खुरशीद लाल भवन, जनपथ, नईदिल्ली – 110001	Khurshid Lal Bhawan, Janpath, New Delhi - 110 001
<a href="https://www.tec.gov.in/techindi/?hl=hi">https://www.tec.gov.in/techindi/?hl=hi</a>	<a href="https://www.tec.gov.in/">https://www.tec.gov.in/</a>

No. 4-19/2023-CA/TEC

Dated: 10.10.2023

**Office Memorandum****Sub: - Handling of Appeals received from Designated Domestic Conformity Assessment Bodies and Certification Bodies – reg.**

- Ref:**
1. TEC OM No. 5-2/2021-TC/TEC dated 13.04.2022
  2. TEC CAB Designation Scheme, ISSUE 3: No. TEC 04019:2023
  3. TEC Procedure/Guidelines for Suspension or Withdrawal and Appeal handling of Designated Domestic Conformity Assessment Bodies and Certification Bodies

This is in reference to the Clause no. 17, “Appeal” of TEC Scheme for designation of Domestic Conformity Assessment Bodies (CABs) and Certification Bodies vide **Issue 3: No. TEC 04019:2023**.

2. Designated CABs/CBs seeking appeal against the decision taken by DA with regard to suspension or withdrawal of designation of CABs/CBs, may send the appeal to **DDG (Mobile Technologies), TEC**, (designated as Appeal officer) in writing or on e-mail [ddgm.tec@gov.in](mailto:ddgm.tec@gov.in)

3. The CAB/CB not satisfied with the decision of TEC regarding non acceptance of their application for designation, refusal to grant/renew designation, Suspension/Withdrawal of their designation or any other action that impedes the process of attainment of designation, may file appeal to **DDG (Mobile Technologies), TEC** (designated as Appeal officer) in writing or on e-mail [ddgm.tec@gov.in](mailto:ddgm.tec@gov.in) within 30 days from the date of issue of such decision(s) of DA.

4. Initially the appeals shall be examined by designated Appeal Officer for its validity and if prima-facie these appear to be valid and having some substance, that will be taken up for further actions or otherwise the appellant will be informed appropriately. Appeals Officer shall acknowledge the receipt of appeals.

5. Admitted appeals shall be placed before the designated Appeals Committee and the Appeal committee shall make the final decision within a reasonable period of time and the Appellant shall be informed accordingly by Appeal Officer.

Encl; As above

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Copy to:

1. PPS to Advisor TEC, New Delhi for information please.
2. PS to Sr. DDG, TEC, New Delhi for information please
3. To all designated CABs/CBs
4. To all DDGs, TEC
5. To AD (IT), TEC for uploading on TEC website
6. Office copy